



Application for an Import/Export Permit for Controlled Substances

This form may take you 5 minutes to fill in (please see overleaf for explanatory notes).

You may need the following information to fill in the form:

- Invoices, Purchase Order, shipping information, company stamp etc
- Import authorization/permit issued by the relevant authority

Note: Each permit application is valid for **ONE** consignment/shipment only.

1. Importer/Exporter (Local Co.)		2. CR No.		3. Supplier/Buyer *(Foreign Co.)	
				Contact Person Tel: Fax:	
4. Payment Mode			13. Type of Declaration Export/Import/Transit*		
5. Transport Mode		6. Vessel's Name/Flight No.		14. Ordering Mode Direct Order/Through a Broker * If through a broker, state name and address	
7. Arrival Date		8. Departure Date			
9. Port of Loading		10. Port of Discharge			
11. Country of Final Destination		12. Consignment clearly Labelled YES/NO*		15. Customer's instruction on Packaging & Labelling (if any)	
16. S/No	17. Full Name of Controlled Substance (including no. & kind of packages & weight)		18. HS Code	19. Total Quantity (Net weight in kg)	20. Usage of Controlled Substances
21. Remarks					
22. For Export Only Has authorisation for import been obtained from the Competent Authority of the importing country? YES/NO * If yes, please attach particulars, including copies of import authorisation and other relevant document.			23. For Import Only Place of Storage:		
24. For Transit/Export Only Give details of free trade zone, free port or bonded warehouse					
25. I/We declare that all the particulars in this Declaration are true and correct. Authorised Signature: Name: Designation: Tel No.: Fax.No: Date: Company Stamp:			26. FOR OFFICIAL USE Verified by: Remarks: Approved/Not Approved * Ref No.:		

Notes:

1. Please fax the following documents with the application declaration form to CNB.
 - * Transaction Documents such as sales invoice or purchase order;
 - * Transportation Documents such as Bill of Lading or Airway Bill;
 - * Packing List; and
 - * Custom Declarations.
2. For import cases, please include the export authorisation issued by the exporting country (if any).

Explanatory Notes:

1. State name and address of importer/exporter.
2. State the CR No. of importer/exporter.
3. State the name and address of supplier/buyer.
4. State the mode of payment such as Letter of Credit, TT, cash or cheque.
5. State the mode of transportation.
6. State the vessel's name or flight No.
7. State the scheduled arrival date (for import/transit cases only).
8. State the scheduled departure date (for export/transit cases only).
9. State the port where the goods is first loaded (for import/transit cases only).
10. State the port where the goods is to be discharged (for export/transit cases only).
11. State the country of final destination.
12. According to the Regulations, all consignments related to the controlled substances have to be properly and clearly labelled.
13. State the type of declaration – Export, Import or Transit (delete as appropriate)
14. State the mode of ordering. If through a broker, state its name and address.
15. State specific instruction by the customer on packaging and labelling, if any.
16. State the serial (ser.) number
17. State full name of the controlled substance including number & kind of packages and the unit weight (e.g. 80 drums of 50 kg each).
18. State the Harmonised Systems (HS) code of the controlled substance that can be retrieved from the Customs Handbook.
19. State the total quantity in kg.
20. State the usage of the controlled substance. Compulsory field for import cases.
21. Remarks - state the name and address of other operator or agent if any and any other general information in this column.
22. For export only – please attach particulars, including copies of import authorisation and other relevant document if authorisation has been obtained from the Competent Authority of the importing country.
23. For all import cases - state the place where the controlled substance will be stored.
24. For transit/export only - give details of free trade zone, free port or bonded warehouse.
25. Declaration by importer/exporter - to be signed by an authorised person and give details.
26. FOR OFFICIAL USE

